



VULEKA SSB HIGH SCHOOL

# Vuleka SSB High School Prospectus 2018

*An independent,  
non-profit, Anglican  
Diocesan school providing  
an excellent holistic and  
affordable education*

## Our Mission

*To provide an  
**excellent** and  
**affordable education.***



## **Vuleka SSB High School Prospectus 2018**

### **Mission statement**

Vuleka SSB is an Anglican Diocesan school which provides an excellent holistic and affordable education for all.

### **Spiritual statement**

As an Anglican school we encourage participation in Christian fellowship which instils values, promotes a sense of emotional well-being and a sense of belonging. We make Christ the centre of our life at school and at the same time we are welcoming and sensitive to the diversity of faith found in Anglican schools. There is a rhythm of worship in the life of the school that allows for times of thanksgiving, devotion, prayer and reflection.

### **Vision statement**

1. To develop in our pupils Christian values that will encourage them to live a life of service in which they will contribute to a quality of life that all South Africans can enjoy.
2. To instil in our pupils a work ethic, the acquisition of learning skills, and the development of initiative.
3. To instil in our pupils the following school-wide values: be Safe, be Respectful, be Honest, be Courageous, have Integrity, be Committed, be Responsible, have Humility, Love one another and Persevere. These Values guide our behaviour and form the basis of the school's culture.
4. To provide our pupils with a school that is safe, challenging and exciting; an environment in which their self-confidence can be developed and they are challenged to strive for academic excellence.
5. To produce well rounded scholars who can take their place with confidence and dignity in any tertiary institution of their choice.
6. To develop an active and supportive parent body which encourages the use of the school-wide values at home.

### **Value system**

Vuleka SSB High School expect all pupils, teachers, staff and parents to live by the following all-encompassing values: Be Safe, Be Respectful, Be Honest, Be Courageous, Have Integrity, Be Committed, Be Responsible, Have Humility, Love one another and Persevere. These Values guide our behaviour and form the basis of the school's culture.

**Postal Address:** PO Box 651013 Benmore 2010 **Website:** [www.vulekaschool.co.za](http://www.vulekaschool.co.za) **Email:** [school@ssb.za.com](mailto:school@ssb.za.com)

**Address:** 7 June Ave, Bordeaux. Tel: 011 787-7290 Fax: 086 618 5861

**Central Office:** St Joseph's Diocesan Centre, corner Good & Hermans Streets, Sophiatown. Tel 011 477-6917



### **School Culture**

The Vuleka SSB High School culture encourages social and academic success through appropriate behaviour from pupils by living out the ten school wide values and expectations at home and at school.

### **Background/History**

SSB High School was opened in 1993 with 28 pupils by Mrs Anne Nettleton and Mrs Sonja Vanderleur, in response to the inequalities that existed in education offered by the state schools. In 1999, SSB also opened a Matric Centre, which enabled failed students to re-write Matric, with appropriate educational support. By 2003, SSB was running a full high school, taking students from Grade 8 through to Matric. In 2013 SSB High School merged with the Vuleka School group. Vuleka and its partnership with SSB now provide a first class education for pupils from Grade 000 right through to Matric. Vuleka too had its origins as a junior primary bridging school which aimed to prepare students for entry into a more effective educational system. From 2001 it took the decision to grow to Grade 7. From inception, SSB has always worked closely with Vuleka.

### **Academic**

Vuleka SSB High School has a vision of excellence and thus offers a holistic curriculum (in line with the CAPS curriculum) which allows all pupils to develop their academic, social, emotional, physical, spiritual and intellectual well-being. Our aim is to create future well-rounded, caring and contributing citizens. We embrace the philosophy of learning whereby we not only teach children how to learn to read but how to read to learn. Vuleka SSB offers specialist teaching and learning for Grades 8-12 to develop a solid understanding of each subject, especially in Math, English and the Sciences. Our qualified teachers nurture the growth and development of all pupils to help them reach their full potential. Vuleka SSB encourages all students to attain a standard of excellence that ensures they can continue studying at tertiary level. The average class size is approximately 28 pupils.

### **Vuleka SSB's Achievements**

- SSB is a school of choice for scholarship students on the Alexandra Education Committee.
- Our matric pass rate is consistently over 90% for the past seven years.
- The Matric class of 2014 achieved a 100% pass rate and a Bachelor's pass rate of 68%. The Matric class of 2015 and 2016 achieved a 97.4% and 97.9% pass rate and 55% and 71.9% pass rate respectively. In 2017 the pass rate was 100%, with 78% Bachelor's passes.
- We have an intern programme producing sought-after teachers of quality.
- We provide consistent counselling support for pupils in need.

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### The 5 Pillars

1. Pupils: At Vuleka SSB all pupils are valued and nurtured and are encouraged to reach their fullest academic and personal potential in a functional, disciplined environment so that they may fulfil their future role, with integrity, of becoming significant and serving citizens in the economic and social development of our country.
2. Staff: At Vuleka SSB all staff is expected to lead by example with accountability, to be positive role models to the pupils in their care and to uphold and maintain loyalty to the good reputation of the Vuleka SSB High School brand with integrity, a willingness to serve as well as a respect for all stakeholders involved.
3. Teaching and learning: At Vuleka SSB, teachers and pupils strive to make the most of all available teaching time by utilizing it fully. Teachers strive to make teaching and learning meaningful by applying a variety of teaching methodologies. A good work ethic is encouraged in order to prepare pupils for the next level of study.
4. Administrative Efficiency: At Vuleka SSB we strive to ensure administrative efficiency for compliance, reporting and recording purposes and to provide access to relevant technology in order to support teaching and learning.
5. Community: At Vuleka SSB, we acknowledge the role of parents/guardians and sponsors as our clients and we work together with them and other stakeholders in order that we may achieve our goal of raising responsible, flexible adults who are able to contribute meaningfully to the future sustainability of the South African social and economic environment.

### School Contact Details:

Telephone: 011 787 7290

E-mail: [school@ssb.za.com](mailto:school@ssb.za.com) (Mrs Loraine Orchard)

### For enrolments please contact

VSSB High School

Address: 7 June Avenue, Bordeaux, Randburg

Postal address: PO Box 651013 Benmore 2010

Telephone: 011 787 7290

E-mail: [admin@ssb.za.com](mailto:admin@ssb.za.com) (Ms Nogolide Mbono)

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[Map to VSSB at back](#)

**Information for Parents of New Pupils**

**Staff & Roles**

SENIOR STAFF	RESPONSIBILITY and e-mail address
Mrs E Pieters	Head of Vuleka SSB High School, <a href="mailto:pieters@ssb.za.com">pieters@ssb.za.com</a>
Mr C Steinmann	Deputy Head of Vuleka SSB High School, <a href="mailto:deputyhead@ssb.za.com">deputyhead@ssb.za.com</a>
Mrs P Beharie	<b>HOD Sciences:</b> Physical Sciences, Life Sciences, Natural Sciences, Technology, Tutorials <a href="mailto:hodsciences@ssb.za.com">hodsciences@ssb.za.com</a>
Mrs W Mandondo	<b>HOD Humanities:</b> Life Orientation including Physical Education, Creative Arts, Social Sciences, Geography, History. <a href="mailto:hodhumanities@ssb.za.com">hodhumanities@ssb.za.com</a>
Mr C Jewell	<b>HOD Languages:</b> English, Afrikaans, isiZulu. <a href="mailto:hodlanguages@ssb.za.com">hodlanguages@ssb.za.com</a>
Mrs A Jinga	<b>HOD Commerce:</b> Accounting, Economics, Business Studies, Economic Management Sciences (EMS), <a href="mailto:hodcommerce@ssb.za.com">hodcommerce@ssb.za.com</a>
Mr S. Maseko	<b>School Social Worker</b> <a href="mailto:counsellor@ssb.za.com">counsellor@ssb.za.com</a>
Mrs. M. Manyatshe	<b>HOD Mathematics:</b> Mathematics, Mathematical Literacy and Advanced Programme Mathematics <a href="mailto:hodmaths@ssb.za.com">hodmaths@ssb.za.com</a>

**SUBJECTS CHOICES FOR 2019**

**Grade 8 & 9**

**Grade 10**

**Grade 11**

**Grade 12**

Primary Language: English HL	Primary Language: English HL	Primary Language: English HL	Primary Language: English HL
<b>Additional Language:</b> Afrikaans FAL or isiZulu FAL	<b>Additional Language:</b> Afrikaans FAL or isiZulu FAL	<b>Additional Language:</b> Afrikaans FAL or isiZulu FAL	<b>Additional Language:</b> Afrikaans FAL, isiZulu FAL or Setswana FAL
	Mathematics or Mathematical Literacy	Mathematics or Mathematical Literacy	Mathematics or Mathematical Literacy
	Life Orientation	Life Orientation	Life Orientation
	Physical Sciences <b>or</b> Business Studies	Physical Sciences <b>or</b> Business Studies	Physical Sciences <b>or</b> Business Studies

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History or Geography <b>or</b> Accounting	History or Geography <b>or</b> Accounting	Geography <b>or</b> Accounting
Life Sciences <b>or</b> Economics	Life Sciences <b>or</b> Economics	Life Sciences <b>or</b> Economics
Advanced Mathematics <b>(Optional)</b>	Advanced Mathematics Programme <b>(optional)</b>	Advanced Mathematics Programme <b>(optional)</b>

Maths Literacy is only available for pupils who really battle with Mathematics.

### Subject Changes (Grades 10 & 11)

If parents would like to request a change of subject, a letter requesting a change must be handed in as per GDE departmental policy. Textbooks of the subject dropped need to be returned before new textbooks may be issued.

### Sports and Cultural Activities

On Wednesdays from 13.30 to 14.30 all learners take part in sports or cultural activities.

Cultural Activities include choir, chess, drama/public speaking, and marimbas.

Sport Activities include soccer, tennis, netball, volleyball and archery.

### Homework

Pupils who fail to submit tasks or complete homework will be placed in a compulsory homework detention period on a Friday afternoon. All pupils have a homework diary which allows them to plan responsibly for their studies. Gr 8 and 9 should be doing at least two hours of homework/study per day whilst Gr 10-12 should complete at least three hours per day.

### Tutorials

These are offered as a service at no extra cost.

### Assessments

We test pupils on a regular basis so that they remain up to date with their learning work. These tests will contribute towards their end of year promotion mark. It is very important that your child prepares well for these tests. Please encourage your child to revise each evening and not leave the revision to the night before the test. Pupils will also get tasks, projects or assignments for all subjects, which count

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toward term and promotion marks. If tasks are not submitted on the due date, marks will be deducted or a zero mark will be awarded as per the published code of conduct.

### **Absent Pupils**

Should your child be absent, we ask that you send a note (or email) to school with your child the next day. We need to know that you are aware that your child was absent from school. If a child is absent from school for more than three days or is absent on the day of a scheduled test, practical or assignment we must have a doctor's note. Please refrain from asking for permission to take your child out of school before the end of any school day.

### **Timetable**

Please take note of the following regarding timetables:

Monday through to Thursday: 07h30 to 14h30.

Friday: 07h30 – 13h30 (Detention from 13h45 -15h45)

- On Friday afternoons between 13h45 and 15h45 there will be detention and homework detention.
- Detention and homework detention slips will be handed out the day before. These must be signed by the parent or legal guardian and returned to the supervising teacher. Forging a signature will be severely punished.

### **Uniform (see uniform policy in diary)**

Please ensure that your child has the correct uniform by the end of January. School ties, blazer badges, beanies, caps, branded golf shirts and tracksuits can be bought from Hermer's, Rosebank. Other uniform items can be bought at any clothing store. By **marking** all articles of clothing, you reduce the risk of your child losing them. The uniform policy will be strictly enforced. Unacceptable pieces of clothing or jewellery will be confiscated. Parents must get written permission from the school if they require their child to wear anything on the grounds of their tradition.

### **Discipline**

Vuleka SSB records both good and bad behaviour using a system of merits and demerits. The Code of Conduct and policies are included in the front of the diary and should be signed by all pupils and parents. Failure to abide by these rules may lead to a Wednesday (during the extra-mural slot) or Friday afternoon detention, special report or a Saturday morning detention. In the case of serious disciplinary problems, a disciplinary hearing will be conducted which could result in possible suspension and expulsion. In the case of scholarship pupils, the scholarship may be withdrawn. Good behaviour is embraced, encouraged and acknowledged.

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### **Tuckshop**

Please ensure that pupils eat a proper **breakfast** before leaving home in the morning. The school tuck shop is open at break times, but pupils are very welcome to bring **lunch boxes** to school.

### **Feeding Scheme**

Limited funds are available for a feeding scheme. Should you experience extreme lack of finances at home and are unable to feed your child, please notify Mr.Maseko. A letter of motivation stating your circumstances is required. If a pupil is hungry, he or she may request a portion of e-pap.

### **Gate Opening Times**

The school gate is opened at approximately 07h00 and is closed at 15H00. Learners staying beyond 15h00 are to stay on the premises and to request from ground staff for the gate to be opened when their transport arrives. We request that transport is arranged timeously.

### **Home Affairs**

Our school database connects with the database of the Gauteng Department of Education (GDE). All pupils are required to produce a birth certificate, ID document or in the case of an immigrant pupil, a passport and study permit. The name and surname that appear on the above documentation is the information that will be entered on our database. As this is government documentation it cannot be changed on our database even if the spelling of the name/surname is incorrect or if there is a preferred name that the pupil would rather use. Home Affairs is required to update any documentation issued before information on the school database can be changed. To register for the National Senior Certificate (matric) all candidates need an ID document with a photo; birth certificates cannot be accepted. Grade 11 pupils must apply for an ID during school holidays.

### **Immigrant Pupils**

South African study permits are required by all foreign nationals who intend to study within South Africa for longer than 3 months. A valid passport and study permit are required for the duration of the pupil's stay at the institution. This information is linked to the GDE. Random checks may also be done by the Department and the pupil will be regarded as illegal should a study permit not be valid. This will have legal ramifications for the school, the pupil and the pupil's parents/guardians. Home Affairs is responsible for the application and updating of study permits.

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## Communication

The school sends **newsletters** home with your child for you. We believe that all pupils in our school are old enough to take the responsibility to ensure that they hand these letters over to the parent/guardian. To request that newsletters etc. be **e-mailed** to you, please e-mail [admin@ssb.za.com](mailto:admin@ssb.za.com) From time to time we send an **SMS** to parents about urgent matters. Please ensure that we have your current cell phone number. The SMS system is an automated function and we cannot receive an SMS sent to the school. We request that you send a **note** (or e-mail) to school to inform us about personal needs, problems or information about your child rather than a phone call, as the written note can be filed. If your child has an emotional problem or needs **guidance or support** of any kind from the school, please contact us yourself or encourage him/her to ask for help. Mr. Maseko is a qualified, experienced social worker.

## Completed documents required for enrolment

- Enrolment form
- Indemnity declaration form
- Photo indemnity
- Copy of Parent's ID
- Child's reports from previous school for the previous 3 years
- Financial clearance certificate
- Parent's payslip
- Financial Agreement
- Child's birth certificate or SA ID document or valid passport for non- South Africans

## Transport

Parents who live in the same area are encouraged to arrange transport amongst themselves or to liaise with the Vuleka/ SSB taxi drivers and contact them directly.

## School Trips and Outings

Compulsory educational excursions are arranged from time to time. The cost of a day trip is approximately R175. Notification will be distributed ahead of time.

## General

Please ensure that your child **sleeps** enough. Please accept responsibility for your child's **study time**. You as parent/ guardian should have realistic expectations of the effort your child should make at home. It is our experience that pupils with unlimited TV time/ home computer time/ cell phone time /socialising

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time, etc. never find any time for school work or for revision. On the other hand, pupils who never have time for themselves, very often under-perform because they are stressed and tired.

### Fees

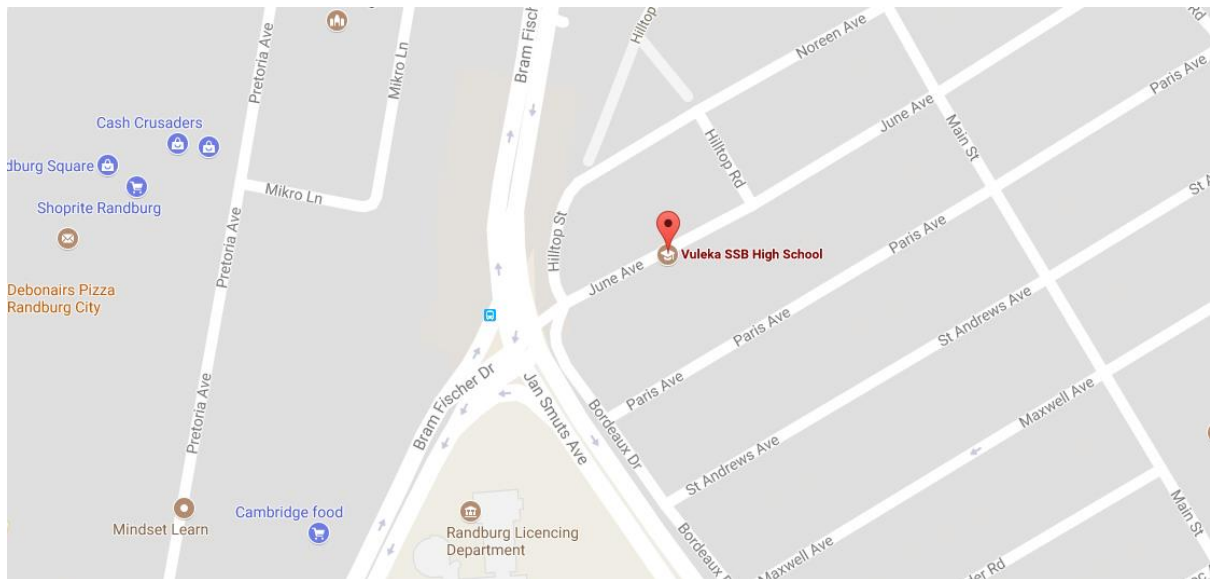
We expect parents to make direct deposits into the bank account. Please use your child's name as the reference and email the proof of payment to [accounts@vulekaschool.co.za](mailto:accounts@vulekaschool.co.za)

### KINDLY NOTE WE DO NOT ACCEPT CASH

#### Bank Details:

<b>Account holder</b>	Sekolo sa Borokgo
<b>Bank</b>	Standard Bank, Northcliff
<b>Branch code</b>	006305
<b>Account no</b>	200505750
<b>Type of account</b>	Cheque account
<b>Reference</b>	Pupil's Name & Surname

### Location of VSSB



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